

Ogden School District Educational Device Checkout Agreement

The Ogden School District is issuing Chromebook devices to students. This program enables students to take home a computing device—absolutely free. The device is fully paid for by the district. The program is intended to help Ogden School District students access digital resources at home. OSD-managed Chromebooks use the same internet content filtering regardless of use at school, home, or other locations. As a guardian or student I agree to the following statements related to an educational device* for educational use at home.

**An educational device may include but is not limited to: Chromebook, laptop, or mobile hotspot.*

I have already agreed to follow the Ogden School District Acceptable Use Policy for students ([OSD Policy 9.310](#)).

1. I understand that Ogden School District will retain the ownership of the device and all content and will surrender device upon request.
2. I understand I am responsible for the devices while checked out.
3. I agree to follow all Ogden School District regulations and policies governing the use of the device as well as all applicable State and Federal laws including copyright and intellectual property law.
4. I agree not to add, remove, or alter any Ogden School District's identification labels attached to or displayed on the device(s), or to change identification within the device(s).
5. I agree to keep the device and district information safe and secure. (i.e. Don't leave the device(s) in open view in your locked car, in areas of extreme temperature or humidity, etc.)
6. I agree to bring my device fully charged to school each day.
7. I agree to report theft, loss, or damage to the device to the school office. Cases of theft may include involvement of the School Resource Officer, initiated by the school office or the student.
8. If damage occurs, I agree all repair work will be completed by the Ogden School District. I will not attempt to repair the device on my own or use other commercial repair services. There may be a fine and/or cost for the repair.
9. I agree to return the device at the end of the assigned time frame. (Education devices may be issued for a given school year or program length depending on school.)
10. I agree to return the device to the school office upon transfer of enrollment (For example, transferring schools or districts).
11. I understand that this device is issued for educational purposes and non-educational tasks may not be possible with this device.
12. I agree the Ogden School District cannot guarantee wireless coverage or internet availability.
13. I agree additional use of the Internet, beyond instructional purposes, or damage beyond normal wear may reduce or eliminate my access to an educational device.
14. I understand I am responsible for monitoring and guiding my child(ren)'s activity at home.
15. I understand that attempting to circumvent (to get around) the security and filtering features of the educational device is prohibited and may result in loss of privileges.
16. The parent agrees to assume all responsibility for equipment signed out to the student. A fine in alignment with the attached depreciation schedule (below) will be charged if the Chromebook device is lost, damaged, or not returned.

I have read and understand all the terms of the agreement. I have discussed the agreement with my child(ren) and will support the school in guiding my child(ren) in using the device at home as an educational tool.

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Student Signature

Date

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Parent/Guardian Signature

Date

Repair Assist Opt-In Costs

The opt-in cost per student device will be \$50 that can be purchased anytime through Aspire, pending certain requirements. If this option is chosen at registration or during the first week of school, coverage begins immediately. Any other time, this option will incur a two week delay in coverage. Each \$50 only covers a single claim. After a claim is made, an additional \$50 must be purchased for coverage to continue for the next device.

Device Opt-In Costs - \$50

- Parents/Students who don't opt-in, pay according to Chromebook depreciation schedule below
- For students who opt-in, their repairs are covered by the 'opt-in.'
- \$50 Opt-In (one device, one repair)
 - No repairs, end of year = \$25 refund
 - Repair/Damage(s) = \$0 refund
 - *null and void if device is repaired by a non-OSD approved individual.

The existing age of the device will also be considered when choosing to repair or replace a device, as older devices, might not be economical to repair. In this case the student would need to cover the prorated device asset cost. This is defined as follows.

Chromebook Depreciation Schedule

(Based on original enrollment date minus the dated issued)

Chromebook depreciation will be based on the number of months since the original device enrollment date, the Chromebook issued date and the date the Chromebook was returned broken. The original enrollment date is the date when the device is placed into service. The total cost of a Chromebook is \$252 including the power adapter and management licenses and costs for a projected usage of 72 months. This equals \$3.50 a month regardless of the day of the month. Encouraging students to get their devices repaired sooner than later if damage occurs, potentially saving a month's worth of expenses.

In simpler terms, $\$252 - (\$3.50 * \text{month before issued}) - (\$3.50 * \text{number of months the student has had the device}) = \text{how much the parent will need to pay to replace the Chromebook if damaged beyond reasonable repair as determined by the Ogden School District}$

Example:

If today's date is May 15th, 2020, and the device enrollment date was April 15th, 2018, and the device issue date to the student was August, 15, 2019.

The cost to the student for a replacement would be the original cost minus \$3.50 for each of the 13 months of use. This equates to a cost of \$204.50 to replace the device ($\$252.00 - \47.50).